



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

07/08/2024

7:00 PM

Hybrid Meeting
Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755

Or join by phone: 669-900-6833

CALL TO ORDER AND ROLL CALL

Chair Hai called the meeting to order at 7:00 PM.

Present 6 - Vice Chair Maureen Chu, Commissioner Eversley Forte, Commissioner Derek DeMarco, Chair Hai, Commissioner Brittany Ricketts, and Commissioner Vikas Gupta

Absent 1 - Commissioner Dana Caldwell

Vice Chair Chu made a motion, seconded by Commissioner Gupta to excuse Commissioner Caldwell.

Aye: 6 - Vice Chair Chu, Commissioner Derek DeMarco, Commissioner Forte, Cox, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

Excused: 1 - Commissioner Caldwell

CONSENT CALENDAR

- 1.A [24-670](#) Action on the Parks & Recreation Commission Minutes of the June 18, 2024 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the June 18, 2024 Meeting.

Vice Chair Chu made a motion, seconded by Commissioner Gupta to approve the Parks & Recreation Commission Meeting minutes of June 18, 2024

Aye: 6 - Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

Excused: 1 - Commissioner Caldwell

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [24-671](#) Review FY 2023/24 Parks & Recreation Commission's Work Plan Goals and Consider Work Plan Goals for FY 2024/25

Recommendation: Approve Work Plan Goals A-F for FY 2024/25.

- Goal A: Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources.
- Goal B: Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) budget and schedule, as well as review residential developer proposed schematic designs for new neighborhood parks that serve new residential development.
- Goal C: Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2024, and participate in Citywide special events.
- Goal D: Partner with one other City commission to build/expand on at least one existing Parks & Recreation event by adding an extra element for patrons to interact with during the event.
- Goal E: Participate in the Parks & Recreation Master Plan process.
- Goal F: Consider the annual budget of the Parks & Recreation Department during the budget preparation process and make recommendations with respect thereto to the City Manager and City Council.

Commissioner Chu made a motion, seconded by Commissioner Forte to recommend approval of Work Plan Goals A-F for FY 2024/25.

Aye: 6 - Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

Excused: 1 - Commissioner Caldwell

Commissioner Gupta made a motion, seconded by Vice Chair Chu to recommend approval of the subcommittee for Work Plan Goal A, consisting of Vice Chair Chu, Commissioners Gupta and DeMarco.

Aye: 6 - Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

Excused: 1 - Commissioner Caldwell

Commissioner Forte made a motion, seconded by Chair Hai to recommend approval of the subcommittee for Work Plan Goal C, consisting of Chair Hai and Commissioners Forte and Ricketts.

Aye: 6 - Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

Excused: 1 - Commissioner Caldwell

Commissioner Forte made a motion, seconded by Commissioner Ricketts to recommend approval of the subcommittee for Work Plan Goal D, consisting of Chair Hai, and Commissioners Forte and Ricketts.

Aye: 6 - Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

Excused: 1 - Commissioner Caldwell

STAFF REPORT**Deputy Director Seale**

Staff is currently working diligently on reopening the International Swim Center in an expeditious manner by fulfilling Santa Clara County and the City's Building Official's requirements for reopening. This requires specific fencing around the facility and re-plastering the racing and training pools. The date for the Joint Dinner with City Council has been pushed back. Staff will keep the Commission apprised when a tentative date is set. The Henry Schmidt Park Playground Rehabilitation Project is fully in the second phase of design. The Magical Bridge All-Inclusive playground is in its final stage of construction, and the opening of the playground is expected to be in late August/early September.

Recreation Manager Castro

The Friendship City Dinner was held tonight (Monday, July 8) with the Cultural Commission and the delegation from Icheon City, Republic of Korea. The City of Santa Clara and Icheon City are going to re-sign their Friendship Agreement. Westwood Oaks Park Ribbon Cutting Ceremony will be on Wednesday, 7/10/2024 at 10 AM. The Mayor will be speaking. A local bilingual Chinese/English daycare has volunteered to sing a song in English for the ceremony. There's a Concert in the Park event on Friday in the Central Park Pavilion featuring the Megatones. Recreation Activity Guides have been mailed out to the citizens for upcoming fall programming. The Street Dance event will be on Friday August 2 at 6:00 PM. The event has moved a few blocks over and will be located on Franklin St. between Monroe St. and Lincoln St.

COMMISSIONERS REPORT**Chair Hai:**

Unfortunately he could not attend the 4th of July celebration. He visited Westwood Oaks park to see the final construction of the project.

Commissioner Chu:

She was happy to attend the 4th of July celebration and thought it was a great venue for the celebration. She believes there is a lot of things that could be learned from the event such as egress, direction of the fireworks for the audience, etc. She was informed that the Mission College Board of Trustees was happy to showcase the venue. It was a great partnership between Mission College and the City.

Commissioner De Marco:

He could not attend the 4th of July event due to prior commitments. He spoke a bit about his background. He has lived in California for almost 11 years after moving here from New Hampshire and Michigan. He works at UC Santa Cruz and has been involved in staff advocacy there for the better part of eight years. He looks forward to working with fellow commissioners and contributing to community advocacy.

Commissioner Forte:

He attended the summer concert on June 28 at Central Park and also attended the 4th of July event at Mission College. He stated "If your family had come after 7:30 PM, that would have been perfect. It was so comfortable."

It was a good venue for hosting the event. This was the first time having the 4th of July celebration including fireworks at Mission College, and with Great America. That was a good test run for future big events coming to the City of Santa Clara. He was sure to fill out his park and event QR code visitation form.

Commissioner Gupta:

He tried to convince his family to go to Mission College for the July 4th celebration. They did watch the fireworks, but from another location near Alviso, which was nice in some ways because they could see other Bay Area fireworks and caught a glimpse of the Sunnyvale drone show. He express his thanks to City staff for all they do, day in and day out. It means a lot to the aquatics community.

Commissioner Ricketts:

She attended the 4th of July event which she said was amazing. It was a great venue. She expressed thanks to staff. It was such an awesome event for so many people. Having the misting fans was great and so were the

food trucks. The most asked questions when she visited the info booth were: where are the food trucks and where to look for the fireworks. She would like to know how commissioners can help volunteer more for such events. She further stated "I definitely joined the Commission to take a more active role, especially in the bigger events that we have." Perhaps next year the Commission should have a Parks & Recreation Commission table where they share information about park locations, QR code for input on upcoming projects, and how to use the My Santa Clara app. This would allow for more face time with Santa Clarans and they would get to know the Commission and what we do to support parks and recreation.

ADJOURNMENT

Commissioner Chu made a motion, seconded by Commissioner Gupta to adjourn the Parks & Recreation Commission Meeting at 8:08 PM, until the next regular meeting on Monday, August 12, 2024 at 7:00 PM.

Aye: 6 - Vice Chair Chu, Commissioner Forte, Commissioner DeMarco, Chair Hai, Commissioner Ricketts, and Commissioner Gupta

Excused: 1 - Commissioner Caldwell

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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