Board Approved

City of Santa Clara

Meeting Minutes

Board of Library Trustees

03/02/2026 **6:00 PM**

Hybrid Meeting
Central Park Library
Edinger Room
2635 Homestead Rd
Santa Clara, CA 95051

The City of Santa Clara is conducting the Board of Library Trustees meeting in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

- Via Zoom:
  - https://santaclaraca-gov.zoom.us/j/85864257230

    Meeting ID: 858 6425 7230 or

  - Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

CALL TO ORDER AND ROLL CALL

Chair Evans called the meeting to order at 6:03 PM.

Present 5 - Chair Jonathon Evans, Trustee Daniel Huynh, Trustee G. Salim Mohammed, Trustee Stephen Ricossa, and Vice Chair Debbie Tryforos

DRAFT

CONSENT CALENDAR

1 26-217 Action on the Board of Library Trustees Meeting Minutes of February 2, 2026 and February 12, 2026

Recommendation: Approve the Board of Library Trustees Meeting Minutes of February 2, 2026 and February 12, 2026.

A motion was made by Trustee Ricossa, seconded by Trustee Mohammed, to approve the meeting minutes of February 12, 2026, and to revise the meeting cancellation notice for February 2, 2026 and continue it to the next meeting.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

PUBLIC PRESENTATIONS

JoAnn Davis, Executive Director of the Santa Clara City Library Foundation and Friends (SCCLFF) will extend the Central Park Library book sale to Sunday each third weekend, due to the success of prior Sunday sales. She noted that Saturday book sale income is back to pre-pandemic levels, and they hope to see this increase. Due to the popularity of book sales at Northside on Monday mornings, Mission will have these once per month as a trial, scheduled to coincide with story times. She informed the **Board** that on April 1, 2026, Library Giving Day, **SCCLFF** will hold a trivia night at **Taplands** in Santa Clara from 7 PM - 9 PM, with a portion of proceeds to be donated to **SCCLFF**. She reminded the **Board** that the 25th anniversary of **SCCLFF** would be celebrated on May 16, 2026 at the Triton Museum of Art from 6 PM to 9 PM, featuring a live auction, food and drink, and special guest **Alexis Madrigal**, co-host of **KQED** Forum

GENERAL BUSINESS

DRAFT

2 26-226 Discussion and Action on Recommending Potential Revisions to City Charter Section 1012 and Section 1013 for Consideration by the Charter Review Committee

Recommendation: Action to direct staff to draft updated talking points consistent with the Board's discussion and take any other action necessary to facilitate a meeting between Chair Evans, as the Board's appointed representative, and the relevant Charter Review Ad Hoc Subcommittee.

City Attorney Glen Googins held discussion with the **Board** on the charter review process, to understand their thoughts and assist them in preparing notes to share with the **Charter Review Ad Hoc Subcommittee**. He recommended presenting the **Board**'s feedback to the **Ad Hoc Subcommittee** on March 12, 2026. It was noted that the **Board**'s draft feedback to recommend for charter review revisions was not agendized as it was a draft and would be made public via meeting agenda when final. **City Attorney Googins** shared that this is consistent with the city process, to share board and commission feedback on charter review publicly following presentation to the ad hoc subcommittee.

The **Board** then engaged in discussion with **City Attorney Googins**, addressing charter language and recommended changes. At the conclusion of discussion, it was agreed that **City Attorney Googins** would work with **Chair Evans** to prepare for the discussion with the **Ad Hoc Subcommittee** on March 12, 2026.

A motion was made by Vice-Chair Tryforos, seconded by Trustee Huynh to approve staff recommendation and move that Chair Evans represent the Board of Library Trustees in discussion with the Charter Review Ad Hoc Subcommittee on March 12, 2026.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

3 26-200 Proclamation of April 19-25, 2026 as National Library Week

City Librarian Wong reviewed the Proclamation for National Library Week 2026 with the **Board**, and informed them that the proclamation was planned to be presented at **Council** in April 2026.

A motion was made by Trustee Mohammed, seconded by Trustee Huynh to approve staff recommendation.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

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4 26-227 Action on Agenda Setting and Scheduling for Joint Meeting with the Santa Clara City Library Foundation and Friends Board

Recommendation: Request staff to prepare an agenda, incorporating input from the Trustee's discussion and using staff discretion as needed, and to coordinate a meeting with the Santa Clara City Library Foundation and Friends Board.

The **Board** and the **City Librarian** agreed to continue this item to the next meeting.

A motion was made by Trustee Mohammed, seconded by Trustee Huynh to continue this item to the next meeting.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

5 26-219 Review and Update Board of Library Trustees Workplan

Recommendation: Request that staff, using their discretion, take actions as needed to support priorities identified by today's discussion regarding the Board of Library Trustees Workplan FY2025-26.

The **Board** and the **City Librarian** agreed to continue this item to the next meeting.

A motion was made by Trustee Mohammed, seconded by Trustee Huynh to continue this item to the next meeting.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

STAFF REPORT

TRUSTEES REPORT

Chair Evans shared that he attended Celebrate Santa Clara: A Day on the Field the prior weekend, and that it was a great experience.

ADJOURNMENT

The meeting was adjourned at 8:03 PM.

A motion was made by Trustee Mohammed, seconded by Trustee Huynh to adjourn the meeting.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

DRAFT

The Board of Library Trustees meeting is adjourned to April 6, 2026 at Northside Branch Library.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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