Board Approved

City of Santa Clara

Meeting Minutes

Board of Library Trustees

01/08/2026 **6:00 PM** **Hybrid Meeting**
Central Park Library, Margie Edinger Room
2635 Homestead Rd
Santa Clara, CA 95051

Special Meeting

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the Chair calls for a Special Meeting of the Board of Library Trustees to commence and convene on January 8, 2026 at 6:00 PM for a Special Meeting held in a hybrid manner to consider the following matter(s) and to potentially take action with respect to them.

The City of Santa Clara is conducting the Board of Library Trustees meeting in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

- Via Zoom:
  - https://santaclaraca-gov.zoom.us/j/85864257230

    Meeting ID: 858 6425 7230 or

  - Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, please exit the meeting.

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CALL TO ORDER AND ROLL CALL

Chair Evans called the meeting to order at 6:05 PM.

Present 5 - Chair Jonathon Evans, Trustee Daniel Huynh, Trustee G. Salim Mohammed, Trustee Stephen Ricossa, and Vice Chair Debbie Tryforos

CONSENT CALENDAR

PUBLIC PRESENTATIONS

GENERAL BUSINESS

1 25-1722 Discussion and Action on Potential Revisions to City Charter Section 1012 and Section 1013 for Consideration by the Charter Review Committee

Recommendation: Action to direct staff to draft talking points consistent with the Board's discussion and take any other action necessary to facilitate a meeting between Chair Evans, as the Board's appointed representative, and the relevant Charter Review Ad Hoc Subcommittee.

City Librarian Wong introduced the recommended process of having the **Board** review the charter and ordinance powers and duties for the **Board of Library Trustees**, and sorting them into three buckets: roles the **Board** would like to maintain, roles the **Board** might like to maintain or add, and roles the **Board** are not as interested to maintain. The **Board** held discussion on the Anaheim City Charter section 908 pertaining to their library board's powers and duties for reference and context, as it had been previously reviewed by the **Charter Review Committee**. They discussed all the current **Board** powers and duties as described in the Santa Clara City Charter sections 1012 and 1013 and Ordinance 2.120.080, and sorted them into three buckets. The **Board** agreed to revisit these at the regular February 2, 2026 meeting for additional discussion and finalization.

A motion was made by Trustee Mohammed, seconded by Trustee Huynh to have staff prepare talking points based on the current categories of roles the Board would like to maintain, and roles the Board would not be interested in maintaining as they are currently on the boards and as discussed, and also for staff to prepare for the next meeting to discuss the items Trustees would like to discuss further, and the introduction sentence for section 1013 of the City Charter.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

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STAFF REPORT

City Librarian Wong shared that on Wednesday, January 14, 2026, the Library would be hosting our first Dr. Martin Luther King, Jr. day celebration, and invited the **Board** to attend.

TRUSTEES REPORT

ADJOURNMENT

The meeting was adjourned at 8:02 PM.

A motion was made by Trustee Huynh, seconded by Trustee Ricossa to adjourn the meeting.

Aye: 5 - Chair Evans, Trustee Huynh, Trustee Mohammed, Trustee Ricossa, and Vice Chair Tryforos

The Board of Library Trustees Meeting is adjourned to February 2, 2026, at 6:00 PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.

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