



**Please Note:** Ability to address workplan items will be dependent on staff capacity due to ongoing workload, Council directives, or competing priorities.

| <b>1<sup>st</sup> Quarter Meeting<br/>March 13, 2023</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>2<sup>nd</sup> Quarter Meeting<br/>June 5, 2023</b>                                                                                                                                                                                                                                                                                                                                                                                                    | <b>3<sup>rd</sup> Quarter Meeting<br/>September 11, 2023*</b>                                                                                                                                                                                                                                                                                                                                              | <b>4<sup>th</sup> Quarter Meeting<br/>December 4, 2023</b>                                                                                                                                                                                                                                                                                                                                                                                                                |
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| <ul style="list-style-type: none"> <li>Discuss and approve 2023 Governance and Ethics Work Plan</li> <li>Discussion of City Council Letterhead Use and Correspondence Policy (Referred from Dec. 5, 2022 meeting)</li> <li>Discussion and Action on the Task Force on Diversity, Equity, and Inclusion's Recommended Amendments to Council Policy 035 - Naming of Facilities (Referred from June 7, 2021 Meeting)</li> <li>Discussion for request for protocol to add item(s) to Committee agenda to be considered (Referred from Dec. 5, 2022 meeting)</li> </ul> | <ul style="list-style-type: none"> <li>Discussion and Action on the Formalization of Citizens Advisory Committee (Deferred from June 7, 2021 meeting)</li> <li>Review Council Policy 020 – Proclamations, Commendations and Certificates of Recognition and uses by Council District (Referred from Dec. 5, 2022 meeting)</li> <li>Review Council Policy 006 - Guidelines for Commissioners for Attendance and Conferences and Training Events</li> </ul> | <ul style="list-style-type: none"> <li>Review Council Policy 007 - Citizen Complaints Addressed to the City Council</li> <li>Email Retention Policy (Referred from Dec. 5, 2022 meeting)</li> <li>Informational Report on additional transcription services or meeting recordings (Referred from Dec. 5, 2022 meeting)</li> </ul> <p>*Rescheduled from September 4, 2023 due to observed City holiday.</p> | <ul style="list-style-type: none"> <li>Review Council Policy 038 - Honorary Titles</li> <li>Review Council Policy 041 - Public Submittal of Written and Audiovisual Materials for Council Meetings</li> <li>Community Benefits Policy (Referred from Priority Setting Session)</li> <li>Review of SCSC Chapter 2.155 ("Regulation of Lobbying Activities") and SCSC Chapter 2.160 ("Calendars of Certain City Officials") (Referred from June 7, 2021 meeting)</li> </ul> |

**NOTE:** Other Council Policy items may be brought forward as needed. This Committee also reviews naming recommendations for City facilities/buildings and staff will bring these forward as appropriate.