City of Santa Clara

Meeting Minutes - Draft

Bond Compliance Oversight Committee

08/27/2025	**6:00 PM**	**City Hall Council Chambers** **1500 Warburton Avenue** **Santa Clara, CA 95050**

The City of Santa Clara is conducting Bond Compliance and Oversight Committee meetings in-person and continues to have methods for the public to participate remotely or in-person.

- **Via Zoom: https://santaclaraca.zoom.us/j/86944082049**
- **Webinar ID: 869 4408 2049**
- **By phone: +1 669 900 6833**

To submit written public comment before meeting:
Send email to bcoc@santaclaraca.gov by 10 a.m. one day before the date of the meeting. Emails will be forwarded to Committee members and will be uploaded as supplemental meeting material.

Note: Emails received as public comment will not be read aloud during the meeting.

CALL TO ORDER AND ROLL CALL

Present 7 - Gaurav Dutta, Brian Tickler, Sandy Rodrigues, Ruby Pomerleau, Edem Ibragimov, Anurag Dixit, and Mathew Clopp

CONSENT CALENDAR

1.A. 25-941 Approval of the June 4, 2025 Bond Compliance and Oversight Committee Meeting Minutes

Attachments: June 4, 2025 Bond Compliance and Oversight Committee Meeting Minutes Draft

The June 4, 2025 Bond Compliance and Oversight Committee Meeting minutes were unanimously approved.
Approved Staff Recommendation

Aye: 7 - Dutta, Tickler, Rodrigues, Pomerleau, Ibragimov, Dixit, and Clopp

PUBLIC PRESENTATIONS

No public presentations.

GENERAL BUSINESS

2. 25-942 Selection and Appointment of Bond Compliance Oversight Committee Chair and Vice-Chair

Attachments: Bond Compliance Oversight Committee By-Laws

Committee Member Gaurav Dutta nominated himself for Chair. Committee Member Dutta is unanimously approved as Chair.

Committee Member Anurag Dixit nominated himself for Vice-Chair. Committee Member Dixit is unanimously approved as Vice-Chair.

3. 25-928 Review and Confirmation of the Proposed Project Alignment with the Voter-Approved Expenditure Plan for Measure I

Attachments: Proposed Project List Phase #1

Expenditure Plan

Deputy City Manager Marc Freitas provided a presentation on the Proposed Project Alignment with the Voter-Approved Expenditure Plan for Measure I.

Staff's recommendation to approve confirmation that the Phase q Proposed Project List is consistent with the voter-approved Expenditure Plan for Measure I passes unanimously.
Approved Staff Recommendation

Aye: 7 - Dutta, Tickler, Rodrigues, Pomerleau, Ibragimov, Dixit, and Clopp

STAFF REPORT

COMMITTEE MEMBER REPORTS

Assistant City Manager Elizabeth Klotz stated that the next Bond Compliance Oversight Committee Meeting will be held in Spring 2026. Updates on the bond issuance and projects will be provided at that meeting.

Committee Member Tickler indicated that he would like to conduct site visits of projects within his district (2). **Deputy City Manager Freitas** stated that the project sites are currently in construction and not open to visits until completion. For those committee members interested, site visits will be arranged upon the completion of construction.

ADJOURNMENT

The meeting was adjourned at 7:45p.m.

Bond Compliance Oversight Committee

Review and Confirmation of the Proposed Projects for Phase 1 & Alignment with the Voter-Approved Expenditure Plan for Measure I

August 27, 2025

Background

On June 5th, 2025, the Bond Compliance Oversight Committee (Committee) for Measure I, the Public Facilities and Infrastructure Bond Measure, convened its inaugural public meeting. During this meeting Committee members were provided training on their authority, role, and governing rules.

- City Attorney – provided training on: Brown Act, Bylaws, Conflict of Interest & Ethics.
- Outside Bond Legal Counsel Jones Hall – provided training on Bonds 101: Summary covering the Bond Issuance Process including roles, responsibilities, and compliance.

Committee Responsibilities Under Measure I, Section 13

Under Ordinance No. 2069, Section 13 (Transparency and Accountability Requirements), the Committee is charged with ensuring that bond proceeds are expended only for the purposes described in the voter-approved measure. The Committee's specific responsibilities include:

- Ensuring that project implementation is consistent with the Expenditure Plan.
- Reviewing and reporting on annual performance and financial audits.
- Providing recommendations to City Council on any proposed amendments to the Expenditure Plan.
- Informing the public concerning expenditure of bond proceeds.

The first formal action of the Committee is to review the proposed first phase of projects to be financed with Measure I bonds and confirm their conformity with the voter-approved Expenditure Plan.

Capital Projects Delivery Program

Since the passage of Measure I, city staff have been working with internal stakeholders to support efforts to advance existing and future programmed projects and activities.

City staff have developed the Proposed Project List with a description of each project, drawn directly from the voter-approved Expenditure Plan. Projects have been prioritized to balance readiness, community benefit, resource availability, and the anticipated timeframe of completion .

Project Prioritization Factors:

The factors that are considered in the development and timing of the initial Phase, and the sequencing of projects within each Project Phase time period include:

a) the need to balance available staff and contractor resources
b) the length of the planning, design, and construction phases of each project
c) disruption to the public as City services and facilities
d) legal requirements for the expenditure of Infrastructure Bond proceeds
e) the timing and availability of alternate and supplemental funding sources
f) local, regional, state or federal permitting requirements
g) the need to coordinate with outside agencies

Criteria Used To Prioritize Proposed Projects For Phase 1

To ensure a structured and efficient approach, staff established project priorities and the order of construction by the categorizing projects into three types:

Type 1 Projects - Projects that are Design-Ready Projects and can transition to the construction phase and/or projects that will integrate with existing programs.

Type 2 Projects - Projects that still need initial Conceptual Design and Specifications.

Type 3 Projects – Projects that require further Definition, Planning, and Feasibility.

Expenditure Plan Comparison With Proposed Projects List

	Expenditure Plan	Proposed Projects List
Streets and Transportation	$41,170,000	$27,370,000
Fire Stations and Emergency Response	$142,235,450	$12,285,450
Police Facilities	$41,170,000	$805,000
Parks, Libraries, Senior Center and Aquatics	$115,258,750	$38,438,750
Storm Drain System Improvements	$46,000,000	$16,585,300
Historic Buildings and Beautification	$9,200,000	$1,150,000
Projects Sub-TOTALS	$397,851,700	$96,634,500
Bond Issuance / Closing Cost	$2,000,000	$2,000,000
TOTALS	$399,851,700	$98,634,500

Note: The Initial Proposed Project List represents approximately 25% of the total Measure I Funds

Looking Ahead: Project Funding Timeline and Phasing

- **Phase 1 Funding (2026):** The initial bond sale (Tranche 1), totaling approximately $100 million, is anticipated in the first quarter of 2026.
- **Phase 2 Funding (2028):** The second bond sale (Tranche 2) is planned for 2028 and is expected to be significantly larger than Tranche 1. These funds will support several major projects advancing from study, feasibility analysis, and design/permitting in Phase 1 to construction in Phase 2.
- **Future Phase(s) Project Funding (2030+):** One or more additional bond sales will occur after 2030 to fund remaining or follow-up projects. These later phases are anticipated to be smaller in scale than Phases 1 and 2.

Approved General Obligation Bond Expenditure Plan

Proposed Projects List Tranche

Project Areas	Total	Project Description
Streets and Transportation		
Street Resurfacing and Rehabilitation	$16,000,000	Projects under this category will implement previously unfunded pavement rehabilitation work on arterial and collector streets based upon pavement condition surveys and analysis through the City's Pavement Management System. The pavement projects include placing surface seals, resurfacing, reconstruction and other miscellaneous related work.
ADA Improvements	$5,000,000	This project will implement portions of the City's Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan. The primary focus will be mitigating deficiencies shown in the report related to curb ramps, sidewalk, and traffic signal push buttons to help mitigate barriers for accessibility in the public right-of-way.
Creek Trail Rehabilitation	$2,500,000	This project will implement pavement preventative maintenance and rehabilitation for portions of the San Tomas Aquino Creek Trail. The work includes surface seals, resurfacing, reconstruction and other miscellaneous related work.
Bicycle Wayfinding	$300,000	This project will implement new bicycle wayfinding in portions of the City based on recommendations from the City's Bicycle and Pedestrian Advisory Committee (BPAC).
Sub-total	$23,800,000	
Contingency/Escalation/Administration (15%)	$3,570,000	
Total	**$27,370,000**	

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Project Areas	Total	Project Description
Fire Stations and Emergency Response		
Fire Stations 5 Replacement	$4,000,000	Following the completion of an assessment of the existing facility, based upon the results, this project is ready to advance to the design phase. Upon completion of the design, the project will transition to construction development.
Fire Training Tower Renovation	$783,000	This funding expands the project scope to supplement existing Capital Improvement Program resources. The project will complete the renovation of the Fire Training Tower.
Fire Station Security Upgrade	$1,900,000	Funds will be used to install new perimeter fencing and gates at Fire Stations 1, 3, 4, and 8. These security upgrades will safeguard facilities, equipment, and personnel.
Fire Station 7 Replacement	$4,000,000	This study will provide a comprehensive evaluation of Fire Station 7, including its current condition, facility needs, and future use requirements. Upon determination of future path forward, design phase and fieldwork study will be implemented.
Sub-total	$10,683,000	
Contingency/Escalation/Administration (15%)	$1,602,450	
Total	**$12,285,450**	

Project Areas	Total	Project Description
Police Facilities		
Real Time Intelligence Center (RTIC) Feasibility	$150,000	This study will evaluate the feasibility of expanding the existing Police Headquarters to include a Real Time Intelligence Center (RTIC). The RTIC would integrate emerging technologies, including drone support, to provide real-time situational awareness and enhance operational effectiveness for police staff.
Police Training Facility Feasibility and Assessment	$250,000	Funding will support the identification and evaluation of potential sites for a new police training facility. The work will include site feasibility analysis, assessments, and the preparation of conceptual design options to inform future planning and development.
Police Department Drone First Responder Infrastructure	$50,000	This project will fund a feasibility study, schematic design, and project phasing plan for adding dedicated space at Police Headquarters to support the Drone First Responder Program.
Emergency Operations Infrastructure	$250,000	Funds are allocated for the installation of new perimeter fencing and security gates at the Emergency Operations facility.
Sub-total	$700,000	
Contingency/Escalation/Administration (15%)	$105,000	
Total	**$805,000**	

Project Areas	Total	Project Description
Parks, Library, Senior Center, and Aquatics Facilities (Part 1)		
Community Aquatic Facility/ISC Renovation/Replacement ***(ISC Phase 1 only)***	$22,200,000	Phase 1 includes the preparation of schematic designs and construction documents, along with targeted facility improvements and construction. Rehabilitation efforts will focus on replacing pool decking, recirculation plumbing, boilers, and perimeter gutter systems for all pools. The dive tower will be replaced to meet the latest building codes and aquatic competition regulations.
Community Aquatic Facility/ISC Renovation/Replacement (ISC Phase 2 Design)	$2,000,000	Phase 2 will prepare schematic designs for an administrative building, repair the existing bleachers and roof, and make improvements to accessory buildings near the bleacher area.
Warburton Park Playground Renovations	$3,000,000	The project will deliver a comprehensive renovation of Warburton Park's playground facilities. Planned improvements include new play structures, safety surfacing, landscaping, and accessibility upgrades to create a safe, inclusive, and engaging play environment for children.
Henry Schmidt Park Playground Renovations	$4,325,000	This project will renovate and modernize the playground facilities at Henry Schmidt Park. Upgrades will feature new equipment, enhanced safety features, and improved accessibility to ensure the playground meets community needs.
Central Park Library Restrooms Remodeling & Access Control Redesign	$250,000	This project consists of two components. The first is design services for a potential redesign and renovation of five public restrooms located on the 1st and 2nd floors of the Central Park Library. The second component involves replacing the existing Access Control Unit and reprogramming access corridors to improve security and functionality.

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Project Areas	Total	Project Description
Parks, Library, Senior Center, and Aquatics Facilities (Part 2)		
Central Park Library Lighting Control System Replacement	$250,000	Funds will be used to replace the library's aging Lighting Control System, which has reached the end of its useful life and is no longer supported by the manufacturer.
Central Park and Mission Libraries Main Entry Auto Door System Replacement	$200,000	This project will replace three automatic entry door systems that have reached the end of service life. The scope includes two systems at the Central Park Library and one system at the Mission Branch Library, ensuring continued accessibility and convenience for patrons.
Central Park, Mission and Northside - Libraries Study and Designs	$1,200,000	Funding will support anticipated design costs identified in the Facilities Master Plan. The scope includes studies and design work for improvements across the Central Park, Mission, and Northside Libraries to guide future renovations and upgrades.
Sub-total	$33,425,000	
Contingency/Escalation/Administration (15%)	$5,013,750	
Total	**$38,438,750**	

Project Areas	Total	Project Description
Stormdrain Systems Improvements		
Stormdrain System Improvements	$5,000,000	This project will implement previously unfunded work recommended in the City's Storm Drain Master plan (SDMP) to eliminate potential flooding in areas of the City. The initial focus will be on constructing storm drain pipes, manholes, inlets, and other miscellaneous work along Harrison St. east of San Tomas Aquino Creek.
Green Stormwater Infrastructure Design & Construction	$6,645,000	The Municipal Regional Stormwater NPDES Permit (MRP 3.0) issued by the State requires the City to initiate the installation of green stormwater infrastructure (GSI) that will treat five acres of stormwater runoff by June 30, 2027. This project will implement GSI treatment in locations such as Hope Drive and Lincoln Street from El Camino Real to Warburton Avenue.
Bowers Ave Underpass SDPS Rehabilitation	$2,030,000	This project funds reconstruction of the Bowers Ave underpass storm pump station. The work includes items such as pumps, control panels, fencing, security features, and other miscellaneous upgrades
SDPS Motor and Control Replacement	$347,000	This funding will help support the annual maintenance related to the as needed repair and replacement of motors and controls at various City pump stations.
Stormdrain Pump Station Outfall Reconstruction Program	$250,000	This funding will help support the annual maintenance and reconstruction related to the as needed repair and replacement at various storm drain outfall locations.
Stormdrain Renovations	$150,000	This funding will help support the annual maintenance and reconstruction related to the as needed repair and replacement of storm drain facilities.
Sub-total	$14,422,000	
Contingency/Escalation/Administration (15%)	$2,163,300	
Total	**$16,585,300**	

Project Areas	Total	Project Description
Historic Buildings, Beautification and Energy Efficiency		
Triton Museum Improvements	$1,000,000	This funding will be used to help support the Triton Museum Roof Replacement project which has previously been unfunded in the City's budget
Sub-total	$1,000,000	
Contingency/Escalation/Administration (15%)	$150,000	
Total	**$1,150,000**	

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Total Proposed Project Cost - 1st Tranche Cost Bond Sale		
Total	**$96,634,500**	
Bond Issuance/Closing Costs	$2,000,000	
Final Total	**$98,634,500**	

Recommendation

The Committee is tasked with confirming that these projects are consistent with the voter-approved Expenditure Plan. The Committee's role is to review the proposed allocations, ensure they align with Measure I's purposes, and provide confirmation to the City Council.

The Bond Compliance Oversight Committee take the following action:

1. Determine that the Phase 1 Proposed Project List is consistent with the voter-approved Expenditure Plan for Measure I.

Next Steps:

Next Planned Committee Meeting:

- Proposed to be held Spring 2026

Proposed Agenda Items:

- Review Expenditures Report of Approved Project List Phase 1.
- Update on current projects and future phasing
- Discussion on the preparation of the Annual Report. Report to include the following:
    1. Statement indicating whether the City is in compliance with the spending requirements of Measure I
    2. A summary of the Committee's proceedings and activities for the preceding year.