



Agenda Report

18-1034

Agenda Date: 10/16/2018

REPORT TO COUNCIL

SUBJECT

Interviews and Appointment to Senior Advisory Commission

BACKGROUND

At the August 21, 2018 Council meeting, Council declared a vacancy on the Senior Advisory Commission for a partial term ending June 30, 2021.

Advertising of the vacancy was done via the City's website, social media outlets and the City Manager's blog. The City Clerk's Office also emailed the vacancy to all parties listed on the email vacancy interest list.

DISCUSSION

The Office of the City Clerk received six (6) applications (Attachment 1) by the September 14, 2018 administrative deadline from the following individuals:

1. Rick Andrews
2. Deena Brocket
3. Suzanne Dougan
4. Judy Hubbard
5. Audrey Mitchell
6. Kirankumar Shinde

Attached are the voting guidelines (Attachment 2) for the appointment to Boards and Commissions, which outline the process for conducting interviews and casting votes by the Council for applicants.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no additional cost to the City other than administrative staff time and expense.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's

Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Appoint one candidate to the Senior Advisory Commission to serve a partial term ending June 30, 2021.

Reviewed by: Nora Pimentel, Assistant City Clerk

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Applications
2. Voting Guidelines